



Shenandoah Valley  
**DISCOVERY  
MUSEUM**

# Volunteer Opportunities

We Need You! Come to the Discovery Museum and Volunteer where your time is valued. You will have an impact on your community when you volunteer at your Shenandoah Valley Discovery Museum.

- Spend a few hours of your free time in a wonderful, creative environment.
- Work as an exhibit interpreter to assist visitors in exploring and understanding exhibits.
- Lead art projects in the Art-in-the-Making Studio
- Help with programs, special events, birthday parties.
- Aid us in keeping the Museum and our exhibits in tip-top shape for our daily visitors.
- Help out with the reception desk and store during busy times.
- Assist the office staff with clerical work.
- Work as many or few hours as you have available.
- Please contact Sarah Gemmell at the Discovery Museum for more information about volunteer position openings.

[sgemmell@discoverymuseum.net](mailto:sgemmell@discoverymuseum.net) or (540)722-2020

The Shenandoah Valley Discovery Museum ignites creativity, sparks curiosity and inspires learning in patrons of all ages, ethnicities, and economic backgrounds by providing a rich variety of interactive, hands-on exhibits and programs that focus on the sciences and mathematics, the humanities, and the arts.

# Shenandoah Valley Discovery Museum Volunteer Application

Application Date \_\_\_\_\_  Adult Volunteer  Youth Volunteer

Volunteer Position or Positions Sought \_\_\_\_\_

Availability \_\_\_\_\_

## Basic Information

Name \_\_\_\_\_

Home Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Work \_\_\_\_\_ Home \_\_\_\_\_ Cell \_\_\_\_\_

E-mail address \_\_\_\_\_ Alternate E-mail \_\_\_\_\_

Emergency Contact

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Birthday (Optional)

Month \_\_\_\_\_ Day \_\_\_\_\_ Highest Level of Education \_\_\_\_\_

## Employment

Provide information on your current or most recent employer, if applicable, in the space below:

Position/Title \_\_\_\_\_

Dates of Employment (starting, ending) \_\_\_\_\_

Company/Employer \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Would you like us to keep your employer abreast of your volunteer service and achievement?

Yes  No

Special training, skills, hobbies \_\_\_\_\_

Groups, clubs, organizational memberships \_\_\_\_\_

## Experience

Please describe your prior volunteer experience (include organization names and dates of service).

What experiences have you had that may prepare you to work as a volunteer in the Shenandoah Valley Discovery Museum?

Why do you want to volunteer here? What do you want to gain from this volunteer experience?

Have you ever been convicted of a crime? (If yes, please explain the nature of the crime and the date of the conviction and disposition.) Conviction of a crime is not an automatic disqualification for volunteer work. \_\_\_\_\_

**Vehicle**

Do you have a driver's license?             Yes             No  
Car Insurance?                                 Yes             No  
Car available for transporting others?     Yes             No

**References (other than relatives):** Please list three people who know you well and can attest to your character, skills and dependability. Include your current or last employer. (For **Youth Volunteers** list 3 adults such as teachers, coaches or friend's parent.)

<u>Name/ Organization</u>	<u>Relationship to You</u>	<u>Phone</u>	<u>Length of Relationship</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

*Please read the following carefully before signing this application:*

I understand that this is an application for and not a commitment or promise of volunteer opportunity.

I certify that I have and will provide information throughout the selection process, including on this application for a volunteer position and in interviews with the Shenandoah Valley Discovery Museum that is true, correct and complete to the best of my knowledge. I certify that I have and will answer all questions to the best of my knowledge. I certify that I have and will answer all questions to the best of my ability and that I have not and will not withhold and information that would unfavorably affect my application for a volunteer position. I understand that information contained on my application will be verified by the Shenandoah Valley Discovery Museum. I understand that misrepresentations or omissions may be cause for my immediate rejection as an applicant for a volunteer position with the Shenandoah Valley Discovery Museum or my termination as a volunteer.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Youth Volunteers**

School \_\_\_\_\_ Grade \_\_\_\_\_

Will you receive school credits for community service hours?  Yes             No

If yes, how many hours are you required to complete? Hours \_\_\_\_\_ End Date \_\_\_\_\_

**Youth Volunteer Agreement**

- I will adhere to the schedule established by me and the volunteer manager.
- I will report to my volunteer assignment on time.
- I will respect myself and the museum in a positive manner, behave in a safe and responsible way.
- I will follow the instructions of my immediate supervisor and observe museum rules.
- Youth Volunteers must be at least **13** years old.

Youth Volunteer Signature \_\_\_\_\_ Date: \_\_\_\_\_

Parent or Legal Guardian Signature \_\_\_\_\_ Date: \_\_\_\_\_